

### Work Party Briefing Form

<p>The purpose of this briefing form is to ensure that all Work Party Leaders understand:</p> <ul style="list-style-type: none"> <li>Limits of isolation of the work area relating to the equipment to be operated or worked upon.</li> <li>Position of earths</li> <li>Other work parties, their work plans and possible interactions</li> <li>Site specific and/or overhead hazards</li> </ul> <p style="color: red; font-weight: bold; text-decoration: underline;">It is the responsibility of the Work Party Leader to ensure that secondary systems are isolated as required for work party safety and to prevent unplanned tripping of live equipment</p> <p><b>Note:</b> Work Party Leader (WPL), Switching Operator (SWOP)</p>				<p><b>SSP / ESP:</b></p> <hr/> <p><b>Limits of Isolation:</b> See Isolation Summary</p> <hr/> <p><b>Position of Main Earths:</b> See Isolation Summary</p> <hr/> <p><b>Overhead HV Hazards:</b></p> <hr/> <p><b>Work Area Specific Hazards:</b></p> <hr/> <p><b>Special Work Area Roping Off Arrangements:</b></p>			
Work Party Company	WPL Name	Work & Location	Briefed By (SWOP Name)	SWOP & WPL Signature & Date		Work Completed Time & Date	WPL Initial
				SWOP	Date		
				WPL	Date		
				SWOP	Date		
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